



## School Uniform Assistance

### Statement of Intent

It is the policy of the School Governors that school uniform creates a neat personal appearance and a sense of pride and belonging, which together promotes an image of the school that comes to be recognised and respected. The school looks for full parental support and co-operation in this matter.

Trinity All Saints CE Primary School supports vulnerable families in meeting the cost of uniforms. **School Uniform Allowance is a voucher worth £50.00** which is to be used to purchase items of school clothing (which must include 2 jumpers or cardigans embroidered with the school logo and a full PE kit comprising of a white t-shirt, black shorts and a pair of black pumps). The voucher is redeemable at our school uniform supplier Whittakers Schoolwear (formerly known as Henry Smith in Shipley). This scheme applies to children from Reception through to Year 6.

### Eligibility Criteria for School Uniform Assistance

- The child must have a parent / guardian who lives in the local area.
- At the time of application, the **child must be registered with the Benefits Service and be eligible to receive Free School Meals.**

Parents/carers are advised to register their child for Free School Meals by calling the Benefits Helpdesk on 01274 432772. Eligibility is checked straight away and school is advised within 7 days. Alternatively, families can complete an online application form - <https://www.bradford.gov.uk/benefits/applying-for-benefits/free-school-meals/>

### Current Eligibility Criteria for Free School Meals

Families are entitled to free school meals for their children if they are in receipt of any of the following benefits:

- Income Support
- Income based Job Seekers Allowance
- Income Related Employment and Support Allowance
- Child Tax Credit with an annual income of less than £16,190, provided they are not receiving Working Tax Credit
- The 'Guaranteed' element of the State Pension Credit
- Universal Credit with an annual net earned income threshold of less than £7,400
- If you are an Asylum Seeker (claiming asylum under part 6 of the Immigration and Asylum Act 1999.), you will need to apply directly to the school or contact the Access Team on 01274 439393

Please note: people receiving Working Tax Credit, regardless of their income level, do not qualify. People in receipt of Working Tax Credit 'run-on' (the payment someone can get for a further 4 weeks after they stop qualifying for Working Tax Credit) will be entitled to Free School Meals for their children for this period.





### Application Process

1. Families who meet the criteria should complete the School Uniform Assistance Application Form and return to school either by email to [office@trinity.bradford.sch.uk](mailto:office@trinity.bradford.sch.uk) or by returning it to the school office.
2. School will check the eligibility against school records or call the Benefits Helpdesk for confirmation.
3. You will be contacted via Arbor in-app message and/or email to notify you that your School Uniform Assistance Voucher is ready for collection. Vouchers will need to be collected from school and a signature will be required from the recipient. Please note that we are unable to post the vouchers out to you.
4. The voucher can be redeemed at our school uniform supplier Whittakers Schoolwear (formerly known as Henry Smith in Shipley) and must be used to purchase items of school uniform only. **Vouchers can only be redeemed in-store and can't be used online.**
5. If you would like to independently purchase additional embroidered school uniform, along with the supplier listed above this can also be ordered online from [www.myclothing.com](http://www.myclothing.com). **However please note that school is unable to reimburse the cost of purchases of uniform bought independently.**

### Further Details:

- The budget for the School Uniform Assistance scheme will come from Pupil Premium funding.
- Only one application for School Uniform Assistance will be accepted per financial year which must be submitted during June of each year.
- Vouchers are valid for 3 months from the date of issue e.g., 1<sup>st</sup> July to 30<sup>th</sup> September 2025 and will be issued during July, to give time for purchasing uniform for the following school year.
- Vouchers cannot be redeemed for cash, and therefore if the full value is not redeemed the shop will issue you with a credit note for the remaining balance which will be valid for 3 months from the date of issue.
- Vouchers must be kept in safe place as duplicate copies cannot be issued.

Updated: June 2025

Review Date: June 2026

Signed: ..... (Headteacher)

Signed: ..... (On behalf of Governors)

